

Overview and Scrutiny Committee

1 April 2019

Is the final decision on the recommendations in this report to be made at this meeting?

Yes

Annual report of the Overview and Scrutiny Committee 2018/19

Final Decision-Maker	Overview and Scrutiny Committee
Portfolio Holder(s)	Leader of the Council, David Jukes
Lead Director	Director of Finance, Policy and Development (Section 151 Officer), Lee Colyer
Head of Service	Head of Policy and Governance, Finbar Gibbons
Lead Officer/Report Author	Scrutiny and Engagement Officer, Nick Peeters
Classification	Non-exempt
Wards affected	All Wards

This report makes the following recommendations to the final decision-maker:

1. That Members approve the Overview and Scrutiny Committee's Annual report for consideration by Full Council.

This report relates to the following Five Year Plan Key Objectives:

- A Prosperous Borough
- A Green Borough
- A Confident Borough

The work of the Overview and Scrutiny Committee covers many of the borough-wide themes referred to in the Council's Five year Plan and can extend beyond the services that the Council provides itself. The Committee provides a forum for residents and stakeholders to highlight issues across all of the Council's services.

Timetable

Meeting	Date
Overview and Scrutiny Committee	1 April 2019
Full Council	17 July 2019

Annual report of the Overview and Scrutiny Committee 2018/19

1. PURPOSE OF REPORT AND EXECUTIVE SUMMARY

- 1.1 The Constitution requires the Overview and Scrutiny Committee to prepare an annual report for consideration by Full Council (part 3 - Responsibility for Functions and Scheme of Delegations 8.6).
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2. INTRODUCTION AND BACKGROUND

- 2.1 The Overview and Scrutiny functions provided by section 21 of the Local Government Act 2000, the Police and Justice Act 2006, the relevant provisions of the Local Government and Public Involvement in Health Act 2007, the Localism Act 2011 and associated rules and regulations are delivered by the Overview and Scrutiny Committee.
 - 2.2 The Overview and Scrutiny Committee deals with issues that affect the borough at all levels. The Committee's annual report provides a summary of its work over the previous year and highlights areas where the Committee has been able, through member-led work, to have a positive impact on a number of borough-wide issues. When looking at its work over the last year, the Committee has been mindful of its duty to:
 - I. Consider any matter affecting the Borough of Tunbridge Wells or its inhabitants.
 - II. Make a contribution to the locality by in-depth analysis of policy issues.
 - III. Liaise with external organisations operating in the locality, be they national, regional or local, to ensure that the interests of local people are enhanced by collaborative working.
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3. AVAILABLE OPTIONS

- 3.1 The Overview and Scrutiny Committee could choose not to consider the report or endorse the recommendations. However, Part 3 of the Council's Constitution (Responsibility for Functions and Scheme of Delegations) 8.6 requires that the Committee reports annually to Full Council on its work over the previous year.
- 3.2 The Committee could choose to ask that further work be done on the report and for it to be returned to a later meeting for approval of the recommendation.
- 3.3 The Committee could choose to consider the report and endorse the recommendation for its consideration by Full Council.

4. PREFERRED OPTION AND REASONS FOR RECOMMENDATIONS

- 4.1 The Overview and Scrutiny Committee Annual Report (attached at appendix A) provides a thorough summary of the Committee's work throughout the last year. The preferred option is for Members of the Committee to consider the report and subject to their views, approve it for consideration by Full Council.

5. NEXT STEPS: COMMUNICATION AND IMPLEMENTATION OF THE DECISION

- 5.1 The Committee's decision will be included in the published version of the minutes, which will also be available on the Council's website.

6. CROSS-CUTTING ISSUES AND IMPLICATIONS

Issue	Implications	Sign-off (name of officer and date)
Legal including Human Rights Act	There are no legal or human rights implications resulting from the recommendations in the report.	Patricia Narebor, Head of Mid-Kent Legal Partnership
Finance and other resources	There are no financial implications resulting from the recommendations in the report.	Jane Fineman, Head of Finance and Procurement
Staffing establishment	There are no staffing implications resulting from the recommendations in the report.	Nicky Carter, Head of Human Resources
Equalities	The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no apparent equality impact on end users.	Sarah Lavallie, Corporate Governance Officer
Risk management	There are no risk issues that are raised within the report.	Nick Peeters, Scrutiny and Performance Officer
Data Protection	There are no direct data protection considerations as a result of this report. However, the committee should be mindful when contacting stakeholders and interested parties of whether consent to use personal information was given in a free, unambiguous, and informed manner.	Jane Clark, Head of Policy and Governance

	Personal data should not be published unless explicit consent has been given by the data subject..	
Environment	There are no environment and sustainability issues identified in the report.	Karin Grey, Sustainability Manager
Community Safety	There are no community safety issues identified in the report.	Terry Hughes, Community Safety Manager

7. REPORT APPENDICES

The following documents are to be published with this report and form part of the report:

- Appendix A: Overview and Scrutiny Committee Annual Report 2018/19

8. BACKGROUND PAPERS

None